

**Corrected Re: 2/24/07 Review**  
**MINUTES OF THE REGULAR MEETING OF THE SANTA CRUZ CITY**  
**SCHOOLS BOARD OF EDUCATION FOR THE ELEMENTARY AND**  
**SECONDARY DISTRICTS**  
**January 10, 2007**

**Call to Order**

Board President Dewey Thorsett called this Regular Meeting to order at 6:12 p.m., in the District Office Board Room, Room 312, 405 Old San Jose Road, Soquel, CA.

**Attendance at Meeting**

Rachel Dewey Thorsett  
Wendy Strimling  
Student: Ian Magruder

Cynthia Hawthorne  
Ken Wagman

Don Maxwell

Absent: John Collins            Felix Robles

Alan Pagano, Superintendent  
Tanya Krause, Assistant Superintendent, Human Resources  
Dick Moss, Assistant Superintendent, Business  
Ralph Porras, Assistant Superintendent, Instruction  
Members of the Audience

**Welcome and Format**

Board President Dewey Thorsett welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**Agenda Changes**

Superintendent Pagano added three names to the Certificated Personnel Appointments, and one name to the Classified Personnel Appointments.

**PUBLIC COMMUNICATIONS**

Two DeLaveaga students invited the Trustees to DeLaveaga Elementary School for performances by the elementary Dual Immersion Program classes. A retired teacher spoke on the health hazards that are linked to cell phone towers in the vicinity of schools and students. Harbor High School Principal Tocchini reported on the recent blood drive at this site and the letter planned to be sent to local and national legislators. Ms. Tocchini also reported on the progress of the WASC accreditation process at Harbor High School. Santa Cruz High School Assistant Principal Kristin Sharp reported on the new and improved services offered to sites through the revised and/or new departments and work of the district office staff. The site staff is very pleased with the new level of available services. A Gault Parent requested that district financial resources be distributed to schools in proportion to site need, and also that the Board Members take a more proactive lead in obtaining funds for Santa Cruz City Schools. The Santa Cruz High School Co-President of the Women's Honor Society invited the community to help stock packages to send our troops in Iraq. Donations will be accepted on Saturday January 13.

## SUPERINTENDENT'S REPORT

Superintendent Pagano reported a preliminary meeting with the Beacon Education Network to discuss charter applications to sponsoring agencies. The District will present the use plan for the property at 313 Swift Street in Santa Cruz to the Planning Commission on January 18<sup>th</sup>, and is hopeful for a positive outcome. The Superintendent met for the second time with the Parcel Tax Oversight Committee. The next meeting is scheduled for the third week in February. Mr. Pagano was pleased to chair the first meeting of 2007 for the Children's Health Network today. After approval of the annual report for this organization to the County Board of Supervisors, the Superintendent will post the report on the District website. Superintendent Pagano reported receiving official documentation for funds to be awarded to Santa Cruz City Schools for the Microsoft California Settlement of the Education Technology K-12 Voucher Program. The elementary district will receive \$47,450.25, and the secondary district will receive \$223,381.99.

## STUDENT REPRESENTATIVE'S REPORT

Student Magruder wished to publicly acknowledge the Harbor High School ASB President for his efforts to change the Red Cross blood donation process and policies through legislation and policy revision, and to add his support to these efforts.

## GENERAL PUBLIC BUSINESS

### Consent Agenda

Board Member Maxwell moved approval of the Consent Agenda, consisting of: Minutes of the Regular Meeting of December 13, 2006; Personnel Actions – *Certificated* (Ex. 101); Personnel Actions – *Classified* (Ex. 102); Gifts; Purchase Orders, Quotes & Bids (Ex. 103); Warrant Register 151-170; Change Orders (Ex. 104); Notices of Completion (Ex. 105); Special Education Contracts (Ex. 106); Disposition of Surplus Property (Ex. 107); District Technology Use Plan 2007-2010. The Board acknowledged, with gratitude, the following gifts donated to the Santa Cruz City Schools District: *Alternative Family Education* - Charlie Keutmann of the Garden Company donated plants valued at approximately \$300. *Westlake Elementary School* - Mary L. Zicarelli, Zicarelli Foundation President, has donated \$1000 for the Art Program. **Total value of gifts: \$1,300.** Trustee Strimling seconded the motion, with a correction to the Minutes of the Regular Meeting of December 13, 2006. This motion was passed by roll call motion, as follows:

**Roll Call Motion:** Dewey Thorsett – Yes    Hawthorne – Yes    Maxwell – Yes  
Strimling – Yes    Wagman – Yes    Student Magruder – Yes

## STAFF REPORTS

### Progress and Plans for English Learner Instructional Resource Teachers & Instructional Technology

Director of Special Projects Hamilton delivered a Progress Report to the Trustees on tasks, resources, and personnel within this department. Elementary English Learner Instructional Resource Teacher Belinda Garza and Secondary English Learner Instructional Resource Teacher Noreen Winkler reported on outreach, curriculum, and

instruction; works in progress; and assessment and monitoring. Education Technology Coordinator Gino Raugi reported on goals; student data and educational technology systems; technical support to staff; technical support reporting requirements; and future work.

### **Professional Experts – History/Status**

Ms. Krause reported that on December 13, 2006, the Board of Education requested an update on the process used to hire Professional Experts. Director of Classified Personnel Toni Hyland provided some history on how these limited term assignments have been provided since 1988. Branciforte Principal Kris Munro, DeLaveaga Principal David Freed, and Special Education Director Marilyn Torp also provided information on how these experts provided services to students. Following discussion, the Trustees noted support of the Professional Experts in the context explained in this report, and encouraged district staff and union representatives to continue to work towards understanding and continued revision of practices to ensure support from all concerned parties. The Board of Education asked for more clarification of these job descriptions in the Consent Agenda, and an updated explanation of guidelines provided at the Regular Meeting on January 24 – after meetings with Human Resources and the GSCFT and SCCCE.

### **Update on Alternative Middle School Committee 2006-07**

Mr. Porras provided an update on the Alternative Middle School Committee for 2006-07. This committee was charged to investigate the possibility of creating an alternative middle school in SCCS. The committee met on October 24, 2006 and December 18, 2006. Future meeting dates are January 11, 2007, January 23, 2007, and are regularly set for the fourth Tuesday of each month. Mr. Porras detailed priorities and concerns, including financial impacts for the district, and the ability of the COE to address some of the identified needs for students at risk. Committee goals include development of site visit plans and the investigation of partnership development. There is also continued discussion of whether the needs detailed at the meetings can be met in the current comprehensive middle school programs. Additional reports will be provided to the Trustees.

**Recess:** Board President Dewey Thorsett called for a recess of this meeting at 8:25 p.m.

**Reconvene:** Board President Dewey Thorsett reconvened this meeting at 8:33 p.m.

## **OLD BUSINESS**

### **New Job Description: Academic Intervention Coordinator**

Mr. Porras reported that due to the significant increase in State and Federal accountability measures, SCCS has increased the number of academic intervention programs offered to our students. Many of these programs fall under the guidelines of NCLB Program Improvement. As the variety of programs has increased, the need for aligned coordination of these programs with and apart from the core program has become essential. The requirement for direct service to identified students and their families, as well as the need for district-wide instructional program accountability have become paramount. Special Projects Director Hamilton reported that parents at Program

Improvement schools have an opportunity to choose intervention programs from an approved list of vendors, and they need direction – after careful research of available products. The goal is to ensure that intervention programs are coordinated and seamless transitions from what goes on in classrooms during the regular school day. After questions, and comments from the Trustees, MSP (Hawthorne/Strimling) 5-0, the Board approved for final reading the New Job Description for Academic Intervention Coordinator. Student Magruder approved. (Ex. 108)

### **Preliminary 2007-08 ZBB Revenue Distribution**

Mr. Moss reported that the Preliminary 2007-08 ZBB Revenue Distribution was presented to the Board of Education on 12/13/06. This Revenue Distribution has been revised as follows:

- 4.0 FTE upper grade teachers at Bay View have been added to correct an error in the previous staffing calculation.
- The Teacher staffing ratio at the middle schools was recalculated, and this resulted in a 1.0 FTE teacher reduction
- Corrected one middle school counselor from .75 to 1.0 FTE
- Revised estimates of non-teacher salary costs for 2007-08.
- Revised estimates of district lease agreement costs

Following discussion, MSP (Maxwell/Strimling) 5-0, the Trustees approved the Preliminary 2007-08 ZBB Revenue Distribution, which includes an allocation of \$770,000 from the undesignated reserve to the 2007-08 General Fund budget, on the condition that District Administration bring an update from the Feb. 13 BFAC meeting to the Trustees for information regarding proposals from sites and consideration at the Regular Meeting on Feb. 14, which would result in an action item on the agenda for the Regular Meeting on February 28. Student Magruder approved.

## **NEW BUSINESS**

### **Closed Session Action Report**

1. The Board heard an update on real property negotiations Re: 2931 Mission street and provided direction.
2. The Board heard an update Re: negotiations with the Guest Teacher bargaining unit, the classified bargaining unit and the AMA, and provided direction.
3. The Board took action to re-admit students 06-05-06 and 11-05-06.

### **Single Plans for Student Achievement Guide and Template**

Ms. Hamilton reported that, in the past, the Director of Special Projects would approve the plans after review by each site and each site council, and then bring them to the Board for approval. Last year, Board discussion led to a revision in this process. The provided template is what the sites are now using to revise their plans. Following questions and comments from the Trustees, MSP (Wagman/Maxwell) 5-0, the Board of Education approved the Process and Timeline Regarding Single Plans for Student Achievement - including a Special Study Session on this subject on Wednesday January 17, and proposed approval of recommendations on Wednesday January 24. Student Magruder approved.

## **INFORMATION & FUTURE MEETINGS**

### **Wellness/Food Nutrition Committee**

The Board heard an update on the status of the Wellness/Food Nutrition Committee. Trustee Hawthorne proposed bringing a consultant to speak with SCCS regarding incorporating Title I Funds to both improve nutrition and build community. Food Service workers expressed an interest in participating in this process and inclusion in discussion. The Trustees directed staff to put this item on the agenda as an Information/Discussion item for future Board Committees.

## **NEW BUSINESS (continued)**

### **2006-07 Additional Expenditure Proposals**

Superintendent Pagano asked that the Board of Trustees approve a process and the parameters for additional district expenditures for 2006-07. Expenditure decisions have been made in support of two primary goals and objectives: the highest academic achievement for all students, and financial solvency and stability of the District. The District was able to move forward into the 2006-07 year taking strong practical and pragmatic steps toward restoration of operational integrity – evidenced by the reinstatement, restoration, and creation of additional teaching and support positions. A dramatic example of the district's improved budget status can be seen in a comparison of the amount of discretionary funds made available to the school sites in 2006-07. Following a lengthy discussion among Trustees, District Staff, and Members of the Audience, MSP (Wagman/Hawthorne) 5-0, the Trustees authorized disbursing a total of \$420,000 to sites for 2006-07, with expenditures determined by Site Councils. Of those funds, \$210,000 will be allocated to sites on a per student basis and \$210,000 will be allocated based on the number of students at the site enrolled in the National School Lunch Program.. Student Magruder approved. (Ex. 109)

### **Proposal for Transferring Budget Finance Advisory Committee (BFAC) to Board Appointed Budget Committee**

Mr. Glen Schaller suggested that the Board Appointed Budget Committee consist of three Board Members, One GSCFT Representative, One SCCCE Representative, One Santa Cruz Education Foundation Board Member, One Elementary School Representative, One Middle School Representative, and One High School Representative.

Due to the late hour and before further discussion or action took place regarding this item, Board Member Strimling moved to adjourn this meeting, and Mr. Wagman seconded the motion. This motion was approved without dissent, and included the assent of Student Magruder. This item and all additional items on this agenda that were not addressed prior to the meeting adjournment will be carried over to the agenda for the next Regular Meeting of the Board of Education.

As this was Student Magruder's final meeting as the Student Representative, the members of the Board of Education thanked him for his excellent service to this school community.

**INFORMATION & FUTURE MEETINGS (continued)**

**Future Meetings**

The Board of Trustees will hold a Special Study Session on Single Plans for Student Achievement on Wednesday, January 17, 7:00 p.m., Room 312 in the District Office, 405 Old San Jose Road, Soquel, CA. The next Regular Meeting of the Board of Education is Wednesday, January 24, 2007, 6:00 p.m., DeLaveaga Elementary School, 1145 Morrissey Blvd, Santa Cruz, CA. The Regular Meeting on Wednesday, February 14, 2007, will be held at 6:00 p.m. at the Branciforte Small Schools Campus, 840 N. Branciforte Ave., Santa Cruz, CA.

**Adjournment**

There being no further business to come before the Board of Education, Board President Dewey Thorsett adjourned this Regular Meeting at 11:51 p.m.

Respectfully submitted,

Alan Pagano, Superintendent  
Santa Cruz City Schools

Rachel Dewey Thorsett, President  
Board of Education