

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
February 25, 2015**

Convene Closed Session

Board President Vestal called this Regular Meeting Closed Session to order at 5:33 p.m. in the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Vestal called this Regular Meeting Open Session to order at 6:38 p.m. in the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

Attendance at Meeting

Sheila Coonerty	Deedee Perez-Granados	Jeremy Shonick	Alisun Thompson
Patricia Threet	Deborah Tracy-Proulx	Claudia Vestal	

Carla Diaz – Student Board Member, Soquel High School

Sarah Drozen – Student Board Member, Costanoa High School

Kris Munro, Superintendent

Angela Meeker, Assistant Superintendent, Educational Services

Jim Monreal, Assistant Superintendent, Business Services

Molly Parks, Assistant Superintendent, Human Resources

Members of the Audience

Welcome and Format

Board President Vestal welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

Agenda Changes

Ms. Parks asked to delete Item VIII.3.7 New Business: Resolution 27-14-15 Non Re-Election of Certificated Probationary as these matters had been settled and the resolution was no longer needed. Superintendent Munro asked to move Item VIII.3.8 Staff Report: Budget Update to follow Item VIII.3.5 New Business: Resolution 25-14-15 in Support of Governance Standards. Both of these requests were approved by the Trustees.

Superintendent's Remarks Prior to Public Comments

None

Recognition – Technology Team

Ms. Parks acknowledged the important work of our Information Technology Department in service to students and staff. Superintendent Munro and Ms. Parks distributed Certificates of Recognition to Technology employees who were present for this meeting and those employees also posed for a photo. Meeting attendees were treated to cookies to celebrate the staff.

PUBLIC COMMENTS

Santa Cruz Council of Classified Employees (SCCCE) President Chacanaca distributed a handout to the Board and Cabinet Members with information about the Unfair Labor Practice currently pending, and asked the Trustees to provide direction to the Administration to settle this contract. SCCS Groundskeeper III Beth Lawrence reported that the staff in her department has decreased while the work has increased during her nine years as an employee. Ms. Lawrence reported that the team members in her union are very hardworking employees and cannot afford the steep increase in their insurance premiums. SCCCE Board Member Karen Violante asked the Trustees to provide direction to Administration to defer any pay raised to any employee group or bargaining unit until the contract for Classified Employees has been resolved. Personnel Commissioner Dr. Jim Logsdon asked the Trustees to consider re-opening the Natural Bridges Elementary school to relieve the crowded elementary school conditions now that Pacific Collegiate School has broken ground on a new facility. A Santa Cruz Little League representative reported that this organization is very pleased to have partnered with SCCS for 50 years to provide opportunities to community youth, and need guidance from the Trustees regarding how to best help improve the current facilities for athletics.

SUPERINTENDENT'S REPORT

Superintendent Munro attended the first meeting of the new Local Revenue Task Force advisory committee on Thursday, February 19. This group will make a board meeting presentation at the Regular Meeting on March 25, 2015. The District Advisory Committee met for the first time in February and reviewed the role of the committee and the Local Control Funding Formula (LCFF) guidelines and funding. At the next meeting of this committee on March 9th, Ms. Meeker and Director Gross will share data from all fifteen state-mandated areas of the Local Control and Accountability Plan (LCAP). The Western Association of Schools and Colleges (WASC) Team is visiting Costanoa Continuation High School this week, and the Superintendent acknowledged the Costanoa team for a very thoughtful self-study led by WASC Coordinator and Social Studies Teacher Hambright and site administrators Tabachnick and Denton. Superintendent Munro acknowledged all of our comprehensive high schools for the excellent performance in the Santa Cruz County Mock Trial competition and congratulated Harbor High School for finishing first in the tournament. The Harbor High School team is currently raising fund to continue on to the state-wide competition in the city of Riverside. Santa Cruz City Schools is pleased to share the Branciforte Middle, Mission Hill Middle and Harbor High Schools are all being recognized as some of California's first Gold Ribbon Schools. This program honors exemplary schools for achieving excellence in education. Following site visits to verify implementation of the recognized programs, awards will be granted.

Student Representatives' Reports

Student Drozen reported that Costanoa High School seniors have begun the application process for Cabrillo Community College and will travel together to the campus on Friday to take assessment tests. Costanoa and Monarch Elementary Schools will co-sponsor a 2nd semester Spirit Week in which students from both schools will participate in the themed days on Monday through Thursday. On Spirit Week Friday, the students will use previously raised funds to have Field Day events on the campus. Costanoa students are collaborating with Delta Charter School student on the upcoming Prom, which will be held at the Delta campus. Costanoa has a

WASC Visit this week, and everyone has worked very hard to prepare for it. Students met with the WASC team on Sunday, February 22. The final report from the WASC team was delivered this afternoon.

Student Diaz received a hard copy edition of the Soquel High School Lancer newspaper and enjoyed it. Ms. Diaz encourages everyone to get a copy of a high school newspaper to stay in touch with student views and events. Ms. Diaz was disappointed that students did not receive forms to evaluate Superintendent Munro.

APPROVAL OF MINUTES

1. MSP (Threet/Tracy-Proulx) 7-0, the Board of Education approved the Minutes of the Governance Session on February 4, 2015. Students Diaz and Drozen abstained from this vote.
2. Board Member Thompson provided a correction to the Minutes of February 11, 2015 regarding her Board Report. MSP (Coonerty/Thompson) 7-0, the Board of Education approved the Minutes of the Regular Meeting on February 11, 2015, including the previously mentioned correction from Dr. Thompson. Students Diaz and Drozen abstained from this vote.

Consent Agenda

Board Member Threet pulled Item VIII.1.7 Approval of the 2015-16 School Calendars and Item VIII.1.8 Approval of 2013-14 School Accountability Report Cards from the agenda for a separate discussion and vote. Ms. Threet also commented on Item VIII.1.11 Change Notice for the Santa Cruz High School fence work. Ms. Threet would like a report back on the work timeline and would like to ensure that the crews clean up their work site each day at the close of their work day so that students will not incur any dangerous tools or conditions on campus. Dr. Thompson moved approval of the remaining items on the Consent Agenda, consisting of: Item 1.1 Personnel Actions – *Certificated*; Item 1.2 Personnel Actions – *Classified*; Item 1.3 Purchase Orders; Item 1.4 Warrant Register; Item 1.5 Budget Transfers; Item 1.6 Gifts; Item 1.9 Contracts and Consultant Agreements: 1.a NPA/Ed Services/Special Education-ARBITE Org. revision to master contract; 2.a CSA/Ed Services/SCHS-Robert Asher-college awareness and cultural enrichment for African American, AVID and MESA students; 3.a CSA/Ed Services/Curriculum-Keifer Taylor-piano accompaniment for SCHS; 4.a Contract Agreement/Business Services-Verde Design-assessment of Harbor HS softball field; 4.b Contract Agreement/Business Services-Chopwood, Inc.-sublease of office space at 133 Mission St., Santa Cruz; 5.a MOU/Business Services/AE-WPENS Agreement 2015-16; 5.b MOU/Business Services/AE-SC Pens Agreement 2015-16; 5.c MOU/Business Services/AE-SO Pens Agreement 2015-16; Item 1.10 Disposal of Surplus Property; Item 1.11 Change Notice(s); Item 1.12 Resolution 28-14-15 Declaring an Emergency to Bypass Public Works Bid Process. The board acknowledged, with gratitude, the following gifts received by Santa Cruz City Schools: *Branciforte Middle School*-Barbara Hellesoe has donated \$350 to the school through the Wells Fargo Matching Gift Program. Dr. Coonerty seconded this motion, which was approved by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes Perez-Granados – Yes Shonick – Yes
Thompson – Yes Threet – Yes Tracy-Proulx – Yes Vestal – Yes

Students Diaz and Drozen recommended a yes vote on this matter.

Item VIII.1.7 Approval of 2015-16 School Calendars – Elementary and Secondary

Board Member Threet wanted the bargaining unit members to know that she would like to see alignment with the rest of the county on the school calendars. Starting the school year 2 weeks earlier would allow for first semester final exams to take place prior to Winter Break. Also, students who take AP tests in May would be better prepared by two additional weeks of instruction. Following discussion among board members and staff members, Board Member Tracy-Proulx moved approval of the 2015-16 calendars and Dr. Thompson seconded the motion. This motion was approved by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes Perez-Granados - Yes Shonick – Yes Thompson – Yes
Threet – No Tracy-Proulx – Yes Vestal – Yes

Student Drozen abstained from making a recommendation on this matter and Student Diaz recommended a yes vote on this matter.

Item VIII.1.8 Approval of 2013-14 School Accountability Report Cards (SARCs)

Board Member Coonerty moved approval and Ms. Threet seconded the motion. This motion was approval by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes Perez-Granados – Yes Shonick – Yes Thompson – Yes
Threet – Yes Tracy-Proulx – Yes Vestal – Yes

Students Diaz and Drozen abstained from a recommendation regarding this matter.

Closed Session Actions Report

1. The Board of Education approved the Certificated, Classified and Management leaves, retirements, resignations, and appointments with a vote of 7-0.
2. The Board of Education received an update from and gave direction to Assistant Superintendent Molly Parks regarding negotiations with the GSCFT for 2013-14.
3. The Board of Education received an update from and gave direction to Assistant Superintendent Molly Parks regarding negotiations with the SCCCE for 2014-15.
4. The Board of Education heard information on Public Employee Discipline/Dismissal/Release/Complaint.

The Board will return to Closed Session following the adjournment of this Open Session Meeting to continue Closed Session actions on items 5, 6 and 7.

ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED

Staff Report: Advancement Via Individual Determination (AVID)

Ms. Meeker introduced Curriculum Director Wildman to present to the Board of Education. Other presenters included Harbor High teachers Judith Mayer and Carey Tovani, Mission Hill Middle teacher Julie McIntyre, Branciforte Middle School AVID Coordinator Kathy Sandidge and Harbor High School Principal Davis. The report included a description of the program, growth levels and successes celebrated by SCCS and information regarding the support provided by this program and how AVID positively affects a school campus. The most important feedback about the program was provided by a large group of AVID students who spoke to the Trustees and carried signs indicating how the AVID Program had helped them. Harbor High School invited interested community members to attend their 3rd Annual AVID Graduation on June 4, 2015, 6:00-8:00 p.m. in the HHS Multi-Purpose room. This report was informational in nature, and no actions were taken by the Board of Education regarding this matter.

** Note – Student Representative Diaz left the meeting at this time.

Staff Report: Technology Task Force and Tech Coach Network Support

These two groups support the development and implementation of the Technology Plan for Santa Cruz City Schools. In addition, the Curriculum and Assessment department has formed a strong collaboration with the Information Technology department to support the technology goals of the district. Technology Leads, Gino Raugi and Mike Lynch, shared some of the work they have done this year in collaboration with the site Tech Coaches to support teachers and learning about and sharing educational technology for the benefit of

students. Curriculum Director Wildman and Information Technology Director Gomez also shared some of the support work their departments have contributed to improving technology integration into Santa Cruz City Schools. This report was informational in nature, and no actions were taken by the Board of Education regarding this matter.

New Business: Comprehensive School Safety Plans

Ms. Meeker introduced Student Services Director Brown to report to the Trustees on this matter. Director Brown reported that the Safety Plans, which cover March 1, 2015 through March 1, 2016, consist of: data analysis (attendance and discipline reports, the California Healthy Kids Survey, rosters of club and sports participation, surveys, etc.); evaluation of the 2014-15 plan; Component One – People and Programs; Component Two – Physical Environment; Component Three – Safe Egress and Ingress; Component Four – Emergency Management and Crisis Response Protocol; Board Policies. Safety Plans for each SCCS school site were emailed to Board Members prior to the meeting for review. MSP (Threet/Coonerty) 6-0-1, the Board of Education approved the Comprehensive School Safety Plans for 2015-16. Ms. Tracy-Proulx was not in the room at the time of this vote. Student Drozen abstained from a recommendation on this matter.

New Business: Interim Appointment of New Personnel Commissioner

The Personnel Commission has been operating since July 2014 with only two commissioners and has had difficulty conducting business since that time. Pursuant to Education Code 45248(b), at the Request of the Director of Classified Personnel, the recommendation is to declare an emergency exists and make an interim appointment to fill this vacancy to ensure continuance of the functions of the Personnel Commission. Following questions and discussion among Trustees, Staff and Members of the Audience, MSP (Tracy-Proulx/Perez-Granados) 5-0-2, the Board of Education approved the interim appointment of Mr. James Spano. Mr. Shonick and Ms. Threet abstained from the vote. Student Drozen abstained from making a recommendation on this matter.

New Business: Resolution 25-14-15 in Support of Governance Standards

Superintendent Munro recommended approving Resolution 25-14-15 to adopt the CSBA Governance Standards as reviewed at the February 4, 2015 Governance Meeting. Board Member Perez-Granados moved approval of this resolution and Dr. Thompson seconded the motion. The motion was approved by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes	Perez-Granados – Yes	Shonick – Yes	Thompson – Yes
Threet – Yes	Tracy-Proulx – Yes	Vestal – Yes	

Student Drozen abstained from making a recommendation regarding this matter.

Staff Report: Budget Update

Mr. Monreal provided information that will be used to complete the Second Interim Report. Data provided included: key elements of enrollment and ADA; key elements of the 2014-15 Budget; key elements of the 2015-16 Budget; Multi Year budgeting challenges and projection assumptions; timelines. This report was informational in nature and no actions were taken by the Board of Education regarding this matter.

New Business: Resolution 26-14-15 Reduction of K-12 Particular Kinds of Services for 2015-16

Pursuant to Education Code Section 44949 and 44955, the Board of Education is advised to reduce or discontinue K-12 particular kinds of service for the 2015-16 school year. Following discussion and questions among Trustees, Staff and Members of the Audience, Ms. Tracy-Proulx moved approval of this resolution and Dr. Coonerty seconded the motion. The motion was approved by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes Perez-Granados – Yes Shonick – Yes Thompson – Yes
Threet – No Tracy-Proulx – Yes Vestal – Yes

Student Drozen abstained from making a recommendation regarding this matter.

BOARD MEMBERS' BOARD REPORTS

Board Members' Reports

Board Member Tracy-Proulx attended the Revenue Task Force meeting, the Budget Advisory Committee meeting and the Technology Task Force meeting. Ms. Tracy-Proulx would like to have a conversation about a later school day start time for secondary students.

Board Member Perez-Granados attended the Budget Advisory Committee meeting, the Pacific Collegiate School groundbreaking ceremony and some Boys' Varsity Soccer games for our 3 comprehensive high schools. Dr. Perez-Granados is looking forward to the Branciforte Middle School Spring Fling on May 1st – this event showcases student achievement.

Board Member Shonick advocates for aligning our school calendars with the rest of the county schools and also aligning the schedules of our three comprehensive high schools.

Board Member Threet attended the Budget Advisory Committee, the PCS groundbreaking ceremony and the Santa Cruz High School clean-up day. Food Services Director Hedrick-Farr spent time explaining services to students. Trustee Threet attended a FAFSA Parent Workshop at Soquel High School and the Inside Education class through the County Office of Education.

Board Member Thompson met with Mr. Hodges, County Office of Education Senior Director of Regional Occupation Programs to discuss how we will sustain these critical programs in the future. Dr. Thompson also attended the PCS groundbreaking ceremony, a Harbor High School Leadership class and a Harbor High School Booster Club weekend retreat which focused on parent involvement at school.

Board Member Coonerty meeting with community members regarding parcel taxes, setting up her work email accounts and following up on new salad bar donations for our school sites. Dr. Coonerty attended the PCS groundbreaking ceremony and has also been working on creating a schedule for regular community meetings in one west-side location and one mid-county location. Dr. Coonerty submitted a letter to the Agenda Committee requesting an agenda item for an upcoming meeting to assess the data regarding overcrowding at the elementary sites and to form an ad hoc Board Committee to gather in-depth information regarding this matter. Dr. Coonerty also submitted a request to the Agenda Committee to place an item on the agenda for an upcoming meeting to allow the Board to consider what information is needed to approve the budget at the end of the school year.

Board President's Report

Board President Vestal attended the Wellness meeting at Harbor High School. Parents were notified of this meeting through the Food Services menu links and this method of reaching out to parents seemed to be successful as more parents attended the meeting than in the past. The concerns expressed by parents at this meeting revolved around overcrowding during lunch time at the sites: uncomfortable eating conditions due to overcrowding and food lines that are just too long and time-consuming. The Board President also attended the PCS groundbreaking ceremony and a meeting at the Live Oak Grange regarding Common Core State Standards. The Delta Charter School Open House is Thursday, February 26.

Board Meeting Schedule Information

1. The Regular Meeting on February 25, 2015, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
2. The Regular Meeting on March 11, 2015, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
3. The Special Joint Study Session of the Board of Education/Budget Advisory Committee will be held in Room 312 of the District Office, 4:30 p.m., March 24, 2014.
4. The Regular Meeting on March 25, 2015, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
5. The Regular Meeting on April 15, 2015, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
6. The Regular Meeting on May 6, 2015, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
7. The Regular Meeting on May 20, 2015, 6:30 p.m., will be held in Room 312 of the Santa Cruz City Schools District Office, 405 Old San Jose Road, Soquel, CA.
8. The Regular Meeting on June 17, 2015, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
9. The Regular Meeting on June 24, 2015, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

Adjournment

There being no further Open Session business to come before the Trustees, Board President Vestal adjourned this Open Session of the Regular Meeting at 10:42 p.m.

RECONVENE CLOSED SESSION

The Board of Education reconvened to Closed Session at 10:45 p.m.

Closed Session Action Report

5. The Board of Education conferred regarding property at 355 Swift Street and 133 Mission Street in Santa Cruz, CA.
6. The Board of Trustees discussed Superintendent Munro's performance evaluation.
7. The Board of Education was obligated to end Closed Session at 11:08 p.m., as the County Office of Education was closing. The Trustees did not have time to address this item.

Adjournment

The Board of Education adjourned the return to Closed Session at 11:08 p.m.

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Claudia Vestal, President
Board of Education