

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICT
December 12, 2012**

Convene Open Session

Board President Wagman called this Regular Meeting to order at 6:39 p.m. in the Board Room of the County Office of Education, 400 Encinal Street, Santa Cruz, CA.

Attendance at Meeting

Sheila Coonerty	Cynthia Hawthorne	Patricia Threet	Deborah Tracy-Proulx
Steve Trujillo	Claudia Vestal	Ken Wagman	

Absent: Student Representative Sasha Helms
Student Representative Graham Denevan

Gary Bloom, Superintendent
Karen Hendricks, Assistant Superintendent, Human Resources
Alvaro Meza, Assistant Superintendent, Business Services
Kris Munro, Assistant Superintendent, Educational Services
Members of the Audience

Welcome and Format

Board President Wagman welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

Agenda Changes

The Board of Education approved the submission of Revised Classified Personnel Actions, Item VIII.1.3, and the addition of a Public Hearing for Annual Developer Fees Report, Item VIII.3.45.

Formal Oath of Office

Third District Supervisor Neal Coonerty administered the formal Oath of Office to Trustees Wagman, Vestal, Threet and Coonerty.

Recess: Board President Wagman called for a short recess to welcome the new Trustees to the Santa Cruz City Schools Board of Education at 6:50 p.m.

Reconvene: Board President Wagman reconvened this meeting at 7:04 p.m.

PUBLIC COMMENTS

Santa Cruz Education Foundation Executive Director Suz Howells encouraged all community members to support public school libraries by participating in the Santa Cruz Bookshop Fundraiser which will run through December 31, 2012. Ms. Howells reported that the SCEF received \$75,000 from the Packard Foundation to support the middle school afternoon arts academies and organizational efforts for support of SCCS schools for the next two years. Santa Cruz High School LMT Veronica Zaleha reported that former Curriculum Director Mary Anne James received the 2012 Administrative Leadership Award from the California School Librarian Association for her outstanding commitment to school libraries. DeLaveaga Teacher Kelly Keenan, currently on leave, introduced herself as the Soquel Parent Education Nursery School liaison to the district for the

coming year. Personnel Commissioner Dr. Jim Logsdon expressed appreciation for the wonderful display of community support for Santa Cruz City Schools at the Downtown Parade on December 1st.

ANNUAL BOARD REORGANIZATION

Election of Board President

MSP (Trujillo/Threet) 7-0, Ms. Tracy-Proulx was approved as the President by the Trustees.

Election of Board Vice President

MSP (Threet/Wagman) 7-0, Ms. Hawthorne was approved as Vice President by the Trustees.

Approval of Board Clerk

MSP (Wagman/Trujillo) 7-0, Superintendent Bloom was approved as Board Clerk by the Trustees.

Board Committee Assignments

Board President Tracy-Proulx asked the Trustees to consider how they would like to spend their time and efforts on behalf of the district and get back to her with their preferences before the Regular Meeting on January 16, 2013.

SUPERINTENDENT'S REPORT

Superintendent Bloom welcomed all returning and new Board Members and thanked them for serving the community. The work of the SCCS board and staff makes a difference in the schools and the Superintendent is pleased to be part of this team.

BOARD REPORTS and REFERRALS

Board President's Report

Board President Tracy-Proulx is pleased to assume the role of the president of the Board of Education.

Board Members' Reports and Referrals

Board Member Trujillo welcomed the new Trustees as both colleagues and friends. Mr. Trujillo attended the BAC and the Green Schools Committee meeting and offered high praise for Santa Cruz City Schools' commitment to "being green". Board Member Trujillo thanked Mr. Wagman for his service as Board President over the past year.

Board Member Coonerty thanked her family, friends and supporters and expressed her deeply held belief in public service and the promise of the youth of this community. Ms. Coonerty met with Hospice Development Director Kathleen Hughes; attended the California School Boards Association New Board Members Workshop; visited the counselors and Special Education classrooms at Bay View Elementary School; met with DeLaveaga Elementary School Principal Meeker; met with Adult School Principal Tabachnick; met with GSCFT President Kirschen; met with SCCCE President Chacanaca.

Board Member Wagman congratulated new Trustees Coonerty and Threet and thanked Trustees Tracy-Proulx and Hawthorne for their willingness to serve as officers on the Board of Education for the coming year. Mr. Wagman acknowledged the wonderful support our schools receive from the Santa Cruz Education Foundation. The Green Schools Committee will apply for the California State Green Ribbon Award in December 2013. Board Member Wagman thanked Mr. Meza for his work on the Green Schools Committee – his passion is contagious! Mr. Wagman attended the Board Communications Committee and the Board Agenda Committee.

Board Member Hawthorne attended the California School Boards Association Workshop and Luncheon for Regional Representatives and is pleased to note that this organization has a new executive director who will guide the CSBA to be a more politically active institution that stands strong for public education.

Board Member Threet thanked all those who helped her succeed in her election to the Board of Education. Ms. Threet performed traffic control for the annual Gault Parade and Carnival; attended a pancake breakfast at DeLaveaga; attended the California School Boards Association New Board Members Workshop; attended the BAC as an observer.

Board Member Vestal is honored to serve for four more years on this board and welcomes Trustees Coonerty and Threet. Ms. Vestal attended BAC; attended the Wellness Committee Meeting; attended the Go for Health Steering Committee Meeting. Trustee Vestal reported that the Delta Charter School Parent Club is creating a student quad at Delta School. Ms. Vestal acknowledged the incredible support of the SCEF.

APPROVAL OF MINUTES

1. MSP (Hawthorne/Trujillo) 5-0-2, the Board of Education approved the Minutes of the Regular Meeting of November 14, 2012. Ms. Coonerty and Ms. Threet abstained from this vote, as they were not Trustees at the time of the meeting.

GENERAL PUBLIC BUSINESS

Ms. Hawthorne moved approval of the Consent Agenda, consisting of: Personnel Actions – *Certificated*; *Revised* Personnel Actions – *Classified*; Purchase Orders; Warrant Register; Budget Transfers; Gifts; NPA(s) – Special Education; Approval of New Courses for Adult Education; Resolution 09-12-13 Cal Recycle Tire Grant: Harbor High School; Disposal of Surplus Item(s). The Board acknowledged, with gratitude, the following items donated to Santa Cruz City Schools: *Westlake Elementary School* - Paul and Lucy Navabpour donated three 16GB WiFi model iPad2's to this site. *Santa Cruz High School* - The Santa Cruz Education Foundation donated \$1,000 to the school Visual Arts Program; the Community Foundation of Santa Cruz County donated \$250 to the Mock Trial Program; Catalyst Test Prep donated \$568 through the SAT Boot camp Fundraiser; Peggy and John Albrecht donated \$1,000 to the PTA Annual Giving Campaign and an additional \$600 to classroom teachers. *Soquel High School* - Mr. and Mrs. Fred Hunnicut donated kiln shelves, books and assorted kiln furniture to Ceramics classes; the Santa Cruz Education Foundation donated \$1,000 to the Visual Arts Program and an additional \$100 to the general school supplies fund. Ms. Vestal seconded the motion. This motion was passed by roll call vote, as follows:

Roll Call Vote: Coonerty – Yes Hawthorne – Yes Threet – Yes
Tracy-Proulx – Yes Trujillo – Yes Vestal – Yes Wagman - Yes

Closed Session Actions Report

1. The Board of Education approved the Certificated/Classified/Management Leaves, Retirements, Resignations and Appointments as submitted with a vote of 7-0.
2. The Board of Education approved Expulsions 07-12-13, 08-12-13 and 09-12-13 with a vote of 7-0.
3. The Board of Education received an update from, and gave direction to, the Superintendent regarding negotiations with the SCCCE for 2012-13.
4. The Board of Education received an update from, and gave direction to, the Superintendent regarding negotiations with the GSCFT K-12 Unit for 2013-14.

ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED

Staff Report: Monarch Community Elementary Enrollment Plan

Student Services Director Brown reported that on November 14, 2012 the Board of Education received an informational report on the demographics at Monarch Community Elementary School that reflected demographics inconsistent with the rest of the district elementary sites. District and site leadership have been

working to increase outreach and enrollment in 2013-14 through enrollment procedures. Monarch Community Elementary will be ready to welcome a diverse group of learners in 2013-14. This report was informational in nature, and the Board of Education did not take action on this matter.

Staff Report: Online Learning

Curriculum Director Wildman and Online Learning Program Coordinator Lynch provided an overview, history, summative data, revenue information, district support and future plans for the program. Questions and comments followed the presentation. This report was informational in nature, and the Board of Education did not take action on this matter.

New Business: 2011-12 Audit Report

Mr. Meza reported the District is required to have an independent financial audit performed annually in accordance with audit standards established by the State Controller. Jennifer Hill of Crowe Horwath LLP presented the District's 2011-12 audit to the Trustees. There were five (5) audit findings in the 2011-12 Audit. There are no findings that will impact the District's apportionment. MSP (Wagman/Trujillo) 7-0, the Board of Education accepted the 2011-12 Audit Report.

New Business: 1st Interim Report

Mr. Meza and Ms. Lacey reported that based on the assumptions of the 2012-13 State Enacted Budget, which assumed Proposition 30 passed, the District's unrestricted fund balance is projected to be \$6.6 million in 2012-13, equivalent to 10.2% reserve Designated for Economic Uncertainty (DEU). The unrestricted reserve is projected to fall to 7.1% in 2013-14, and fall short of the required 3% reserve in 2014-15 by about \$228k. Mr. Meza asked the Trustees to approve the 2012-13 1st Interim Report with a Qualified Certification. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent years. MSP (Trujillo/Wagman) 7-0, the Board of Education approved the 1st Interim Report with a Qualified Certification.

PUBLIC HEARING: 2011-12 Developer Fees Report

Open: Board President Tracy-Proulx opened this Public Hearing at 8:31 p.m.

The annual report must be made available to the public no later than 180 days after the close of the fiscal year. The annual report must also be available for public review at least 15 days prior to adoption by the governing board. A public notice was posted at the District sites on November 20, 2012.

Public Comments: None

Close: Board President Tracy-Proulx closed this Public Hearing at 8:31 p.m.

New Business: 2011-12 Developer Fees Report

Mr. Meza reported the District collects Developer Fees that are assessed on a per square foot basis on new residential and commercial construction within the District. The funds are used to provide school facilities to house and service the growth in student enrollment generated by the new construction. This annual report fulfills the requirement of Education Code Section 17620 and G.C. 65995. MSP (Hawthorne/Vestal) 6-0-1, the Board of Education approved the 2011-12 Developer Fees Report. Mr. Trujillo abstained from this vote.

Staff Report: Special Education Report on Disproportionality

Special Education Director O'Farrell reported that the California Department of Education has identified Santa Cruz City High School District as having significant disproportionality for the 2010-11 school year in our special education population. As a result of this finding, we have the opportunity to review our policies, procedures and practices to ensure compliance with the IDEA, publicly report on any revisions to policies, procedures and

practices, and reserve 15% of our federal IDEA grant funds to provide coordinated early intervening services (CEIS) to children in the district. Basic Special Education law was reviewed, local data was presented, and major findings from data analysis were presented. This report was informational in nature, and the Board of Education did not take action on this matter.

Board Meeting Schedule Information

1. The Regular Meeting on January 16, 2013, 6:30 p.m., will be held at the Santa Cruz County Office Education Board Room, 400 Encinal Street, Santa Cruz, CA.
2. The Regular Meeting on February 13, 2013, 6:30 p.m., will be held in Room 312 of the District Office, 405 Old San Jose Road, Soquel, CA.
3. The Regular Meeting on February 27, 2013, 6:30 p.m., will be held at the Santa Cruz County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
4. The Regular Meeting on March 13, 2013, 6:30 p.m., will be held at the Santa Cruz County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
5. The Regular Meeting on March 27, 2013, 6:30 p.m., will be held in Room 312 of the District Office, 405 Old San Jose Road, Soquel, CA.
6. The Regular Meeting on April 17, 2013, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
7. The Regular Meeting on May 8, 2013, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
8. The Regular Meeting on May 22, 2013, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.
9. The Regular Meeting on June 19, 2013, 6:30 p.m., will be held at the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

Adjournment

There being no further items of business to come before the Trustees, Board President Tracy-Proulx adjourned this Regular Meeting at 9:04 p.m.

Respectfully submitted,

Gary Bloom, Superintendent
Santa Cruz City Schools

Deborah Tracy-Proulx, President
Board of Education