

**SANTA CRUZ CITY SCHOOLS**  
**Regular Meeting of the Personnel Commission**

**Minutes**

Tuesday, April 8, 2025

Time: 4:00 PM

**1.0 CALL TO ORDER**

**1.1 Meeting called to order at 4:15 PM.**

Members Present:

- Carol McKee, Chairperson
- Mark McConnell

Personnel Department Present:

- Kenée Houser, Director, Classified Personnel
- Denice Grogan, Human Resources Specialist
- Ally Stutzman, Human Resource Specialist

**1.2 Welcome and Explanation of Format**

**1.3 Establishment of Quorum**

- Quorum established.

**1.4 Agenda Deletions or Changes of Sequence**

- None

**2.0 PUBLIC COMMUNICATIONS**

- Ally Stutzman, President of the Union, gave an update on the Union negotiations. The Union received 1% retro back to June 30, 2024, and a \$1000 bonus for employees working .51-1.0 FTE, and employees working .50 or less receive a \$500 bonus. Ally also informed the Commission that she will no longer be working for the Personnel Commission and the Union. Ally has accepted a position as an Executive Assistant I with Santa Cruz City Schools.

**3.0 PUBLIC BUSINESS**

**3.1 Consider Approval of Minutes**

Motion: Approve the minutes for the meeting of March 4, 2025, as submitted.

Motion: Mark                      Second: Carol                      Yes: 2                      Absent: 1

**3.2 Consent Agenda**

Motion: Approve the Consent Agenda as submitted.

Motion: Carol                      Second: Mark                      Yes: 2                      Absent: 1

**3.3 2024-25 Budget Expenditures for this Period**

Information: Expenditures for March 2025.

Motion: Mark                      Second: Carol                      Yes: 2                      Absent: 1

**4.0 DIRECTOR'S REPORT**

- Personnel Actions & Historical Comparisons
- Rachel Shaw Disability Interactive Process Bootcamp - April 1-2, 2025

**5.0 NEW BUSINESS**

**5.1 Action: Remove Driver's License Requirement from Specified Job Classifications**

Information: Senate Bill 1100 was passed on September 28, 2024, making it unlawful to require a driver's license for positions unless it is a fundamental part of performing the essential duties. Listed below are the job classifications that should have the driver's license requirement removed.

Driver's License Required:

- Attendance Technician
- Campus Safety Supervisor
- Health Office Assistant
- Program Coordinator - Afterschool Programs

Driver's License May Be Required:

- Behavior Technician - PBIS
- Playground Recess Coach

Driver's License Preferred:

- Behavior Technician - SPED
- Paraeducator - Afterschool Programs
- Paraeducator - Special Education

Motion: Mark

Second: Carol

Yes: 2

Absent: 1

**6.0 INFORMATION AND FUTURE MEETINGS**

The next meeting will be held at 4:00 p.m. on Tuesday, May 6, 2025, at the SCCS District Office, 133 Mission Street, Suite 100.

**7.0 GOOD OF THE ORDER**

- None

**8.0 ADJOURNMENT**

Adjournment at: 4:31 PM