



SANTA CRUZ CITY SCHOOLS

GUIDELINES FOR MASTER AGREEMENT FOR SHORT TERM INDEPENDENT STUDY for Quarantine due to COVID

This independent study contract is to be used in situations where a student must quarantine due to a confirmed COVID case or exposure:

- **Exposed with Masks on & Unvaccinated:** May choose a modified quarantine with testing in school or choose independent studies.
- **Exposed. Maskless & Unvaccinated:** Must quarantine for 10 days. Recommend testing 5-7 days from last exposure (but will not shorten 10-day exclusion if negative). Asymptomatic close contacts must continue to self-monitor for symptoms for 14 days.
- Unvaccinated students must quarantine if they are exposed to a COVID-19 positive case when one or both parties were not wearing a mask. Quarantine can end after Day 10 from the date of last exposure without testing; OR Quarantine can end after Day 7 if a diagnostic specimen is collected after Day 5 from the date of last exposure and tests negative.
- Asymptomatic close contacts must continue to self-monitor for symptoms through day 14 from last known exposure. If any symptoms develop during this 14 day period, they must immediately isolate, get tested and contact their healthcare provider.

Procedures for completing a Short Term Independent Study Contract for quarantine:

- Fill out the District's Master Agreement for Short Term Independent Study as soon as it is determined that quarantine is necessary.
- School site will make arrangements for student work as delineated in the Master Agreement for Short Term Independent Study. It must be noted that not all in-class activities can be reasonably replicated outside of the classroom. As such, teachers will make a reasonable effort to provide classroom work.
- Students must return completed work once he/she returns from quarantine.
- Students who are ill and cannot complete work should make arrangements with the teacher(s) to modify work expectations.

Santa Cruz City Schools

Quarantine Short-Term Independent Study Form

SHORT TERM INDEPENDENT STUDY MASTER AGREEMENT

Student Name:	Student Email:
Address:	Birthdate:
City:	Zip Code:
Parent/Guardian/Caregiver Name:	Phone
School:	Parent Email:
Beginning Date:	Ending date:

Independent Study is an agreement between the student, parent (if student is under 18) and the teacher(s).

In order to receive credit for Independent Study, the student agrees to do the following:

- To complete all assigned work by the due date unless otherwise noted.
- To return books and materials to the teacher upon completion of the course work as determined by the teacher.

The student will receive assignments via SeeSaw or Google Classroom. For those quarantining without symptoms, work is due upon return to school unless other arrangements have been made with the classroom teacher because of needed academic support. For those quarantining because they are ill, assignments and due dates may be modified as determined by the classroom teacher(s).

Student Signature:	Date:
Parent Signature:	Date:
Administrator Signature:	Date:



ESCUELAS DE LA CIUDAD DE SANTA CRUZ

DIRECTRICES PARA EL ACUERDO MAESTRO DE ESTUDIO INDEPENDIENTE A CORTO PLAZO debido a cuarentena por COVID

Este contrato de estudio independiente se utilizará en situaciones en las que un estudiante deba ponerse en cuarentena debido a un caso o una exposición confirmada a COVID:

- Expuesto con máscara y no vacunado: Puede elegir una cuarentena modificada con pruebas en la escuela o elegir estudios independientes.
- Expuesto, sin máscara y sin vacuna: Debe ponerse en cuarentena durante 10 días. Se recomienda que haga la prueba de 5 a 7 días desde la última exposición (pero no acortará la cuarentena de 10 días si es negativa). Los contactos cercanos asintomáticos deben continuar con el auto monitoreo de los síntomas durante 14 días.
- Los estudiantes no vacunados deben ponerse en cuarentena si están expuestos a un caso positivo de COVID-19 cuando una o ambas partes no usaban una máscara. La cuarentena puede finalizar después del día 10 a partir de la fecha de la última exposición sin realizar pruebas; O La cuarentena puede finalizar después del día 7 si se recolecta una muestra de diagnóstico después del día 5 a partir de la fecha de la última exposición y el resultado es negativo.
- Los contactos cercanos asintomáticos deben continuar con el auto monitoreo de los síntomas hasta el día 14 desde la última exposición conocida. Si se desarrolla algún síntoma durante este período de 14 días, deben aislarse inmediatamente, hacerse la prueba y comunicarse con su proveedor de atención médica.

Procedimientos para completar un contrato de estudio independiente a corto plazo debido a la cuarentena:

- Complete el Acuerdo Maestro del Distrito para el Estudio Independiente a Corto Plazo tan pronto como se determine que la cuarentena es necesaria.
- La escuela hará los arreglos para el trabajo de los estudiantes como se describe en el Acuerdo Maestro para el Estudio Independiente a Corto Plazo. Debe tenerse en cuenta que no todas las actividades en clase se pueden replicar razonablemente fuera del aula. Como tal, los maestros harán un esfuerzo razonable para proporcionar trabajo en el aula.
- Los estudiantes deben devolver la tarea completada una vez que regrese de la cuarentena.
- Los estudiantes que estén enfermos y no puedan completar el trabajo deben hacer arreglos con el maestro (s) para modificar las expectativas laborales.

Escuelas de la ciudad de Santa Cruz

Formulario de estudio independiente a corto plazo debido a la cuarentena

ACUERDO MAESTRO DE ESTUDIO INDEPENDIENTE A CORTO PLAZO

Nombre completo del estudiante:	Correo electrónico del estudiante:
Dirección:	Fecha de nacimiento:
Ciudad:	Código Postal:
Nombre del Padre/Tutor o Cuidador:	Número de teléfono:
Escuela:	Correo electrónico del padre:
Fecha de Comienzo:	Fecha de finalización:

El estudio independiente es un acuerdo entre el estudiante, el padre (si el estudiante es menor de 18 años) y el maestro (s).

Para recibir crédito por Estudio Independiente, el estudiante acepta hacer lo siguiente:

- Completar todo el trabajo asignado antes de la fecha de finalización, a menos que se indique lo contrario.
- Devolver libros y materiales al maestro al finalizar el trabajo del curso según lo determine el maestro.

El estudiante recibirá tareas a través de SeeSaw o Google Classroom. Para aquellos que están en cuarentena sin síntomas, la tarea debe realizarse al regresar a la escuela, a menos que se hayan hecho otros arreglos con el maestro del salón de clases debido al apoyo académico necesario. Para aquellos que están en cuarentena porque están enfermos, las asignaciones y las fechas de entrega pueden ser modificadas según lo determine el maestro (s) de la clase.

Firma del estudiante:	Fecha:
Firma del padre:	Fecha:
Firma del administrador:	Fecha:

[DISTRICT LETTERHEAD]

**PARENT OR GUARDIAN CONSENT FORM
ZOOM EDUCATIONAL DATA COLLECTION**

The Santa Cruz City Schools District (“District”) is committed to providing your student with the most effective tools and applications for learning. To that end, the District intends to use the Zoom platforms for video meetings and check-ins between teachers and students who are on Independent Study. As a condition of service, Zoom collects, uses, or discloses personal information from those who receive educational services through the use of Zoom meetings, webinars, or messaging platforms.

As described in the attached document, Zoom will not collect, use, or disclose information from minor students if parents do not consent. Therefore, before using Zoom platforms, the District asks parents to review this Consent Form and Zoom’s Children Educational Privacy Statement (See, Attachment A). After reviewing the documents, mark and sign the appropriate areas at the end of this Consent Form and indicate whether you consent to the use of Zoom platforms and Zoom’s data collection policy. **Your consent is voluntary.** For parents who do not consent, the District will seek alternative methods for meetings and check ins between teachers and students in Independent Study.

If you consent to the use of Zoom products, Zoom may collect and use the following data:

- 1) Zoom profile information such as: name, profile picture, contact information and any other information the student adds to their profile or when registering for or joining meetings, recordings, or webinars using their account.
- 2) Contacts and calendar information added to the Zoom profile.
- 3) Preferences and settings set when using the Zoom account, such as microphone, audio and video settings, and screen sharing settings.
- 4) Device information about computers, phones, and other devices used when interacting with Zoom products on student’s Zoom account, including device features such as microphone or camera versions and IDs), IP address, and WiFi information.
- 5) If meetings are recorded, Zoom will store the recordings, which may contain children’s voice, image, messages, Q&A, or other content shared by children during the meeting or webinar. Zoom employees will not access the meeting content unless parents direct them to do so or as required for legal, security, or safety reasons.
- 6) Information related to product use including when student joins and leaves a meeting, whether they send messages and with whom they message, mouse movements, clicks, keystrokes, or actions (such as mute/unmute or video on/off), and other used input that help Zoom understand feature usage, improve product design, and suggest features.

Zoom will use the above-mentioned data for educational purposes, including facilitating and improving the use of Zoom products and ensuring the safety and integrity of Zoom products and complying with legal processes.

Zoom will not disclose the student's information to third parties, except for service providers who help Zoom provide Zoom products and technical infrastructure, where required for legal, security, or safety reasons, or to other Zoom affiliates.

In providing consent, you consent to the use of Zoom products for meetings and webinars between teachers and students, including your minor child/student. You also consent to the sharing of personal information as detailed in paragraphs numbered 1 through 6 in page 1 of this Consent Form as well as Zoom's Children's Educational Privacy Statement, attached herein as Attachment A.

Please check the appropriate option below:

 I DO NOT CONSENT to the use of Zoom products and the sharing of personal information as described in this Consent Form and the attached Zoom's Children's Educational Privacy Statement.

 I CONSENT to the use of Zoom products and the sharing of personal information as described in this Consent Form and the attached Zoom's Children's Educational Privacy Statement.

Parent Name: _____

Student Name: _____

Parent Signature: _____

Date: _____

Email Address (optional): _____

Phone Number: _____

Children's Educational Privacy Statement

Last updated: September 2021

This Children's Educational Privacy Statement ("Statement") describes the personal data we collect, use or disclose from students under the age of 18 when they receive educational services from schools and other organizations who are using Zoom Video Communication, Inc.'s ("Zoom") meetings, webinars, or messaging platform ("Zoom Products") to provide educational services to children. This Statement supplements Zoom's <Privacy Statement> and applies only if the account settings selected by a school or organization confirm that it provides educational services to children under 18.

What Personal Data Does Zoom Collect from Students?

Personal data is any information from or about an identified or identifiable person, including information that Zoom can associate with an individual person. We may collect, or process on behalf of schools or other organizations providing educational services, the following categories of personal data when a student uses or interacts with Zoom Products to receive educational services, such as when they join their classroom or meet with their teacher on Zoom:

- **Profile and Participant Information:** Name, profile picture, contact information, and any other information a school or educational organization allows students to add to their profile or to add when registering for meetings, recordings or webinars hosted on the school or organization's account.
- **Contacts and Calendar Information:** Contact lists the school or educational service adds or allows students to use on their account (such as names and email addresses for other students in the school), as well as calendar information added to the account (such as a class schedule or upcoming school events).
- **Settings:** Preferences and settings students set when using an educational account, such as microphone, audio and video settings, and screen sharing settings.
- **Device Information:** Information about the computers, phones, and other devices students use when joining meetings or webinars or sending messages using Zoom Products, including device features (like microphone or camera versions and IDs), IP address (which may be used to infer general location at a city or country level) and WiFi information.
- **Meeting, Webinar, and Messaging Content:** If the school or educational organization chooses to record meetings or webinars to Zoom Cloud, Zoom will store these recordings on behalf of the school or organization. The recordings may contain a student's voice and image, messages, Q&A, or other content (such as a presentation or whiteboard) shared by a student during a meeting or webinar. Zoom employees do not access this content unless the school or educational service directs us to do so, or as required for legal, security, or safety reasons.
- **Product Usage:** Information about how students and their devices interact with Zoom Products, such as when they join and leave a meeting, whether they send messages and with whom they message, mouse movements, clicks, keystrokes, or actions (such as mute/unmute or video on/off), and other inputs that help Zoom understand feature usage, improve product design, and suggest features.

How Do We Use Student Personal Data?

Zoom uses personal data collected from students to conduct the following activities:

- **Provide Educational Products and Services:** To provide products, features and services for schools and other organizations to use when providing educational services to children, including to customize the product and safety features and settings for a school environment. This may also include using personal data for customer support, which may include accessing audio, video, files, and messages, at the direction of the school or organization.
- **Product Research and Development:** To develop, test, and improve Zoom Products that are used in educational settings.
- **Authentication, Integrity, Security, and Safety:** To authenticate accounts and activity, detect, investigate, and prevent malicious conduct or unsafe experiences, address security threats, protect school and public safety, and secure Zoom Products.
- **Legal Reasons:** To comply with applicable law or respond to valid legal process, including from law enforcement or government agencies, to investigate or participate in civil discovery, litigation, or other adversarial legal proceedings, and to enforce or investigate potential violations of our Terms of Service or policies.

Zoom uses advanced tools to automatically scan content such as virtual backgrounds, profile images, and files uploaded or exchanged through chat, for the purpose of detecting and preventing violations of our terms or policies and illegal or other harmful activity, and its employees may investigate such content where required for legal, safety, or security reasons.

How Do We Share Student Personal Data?

Zoom does not disclose student's data to third parties, except for:

- service providers who help us provide Zoom Products and technical infrastructure;
- where required for legal, security, or safety reasons;
- or to other Zoom affiliates (such as Zoom Voice Communications, Inc., which provides Zoom Phone) to enable additional products and features for use by schools and educational organizations.

What Student Information Do Schools See and Share on Zoom Products?

Depending on their policies, settings and how they use Zoom Products to provide educational services, the school or organization providing educational services may be able to see or to share the following personal data from students who join meetings or webinars on their account. The school or other organization's use and disclosure of student information is subject to the school or educational organization's policies, not Zoom's. Zoom does not enable children to make personal information publicly available through the use of Zoom Products.



- **Student Usage and Content:** Depending on their settings, the school or other organization providing educational services – and the people they designate — can access (i) information about how students and their devices interact with the school or educational organization's account; (ii) information about the participants who joined classrooms or meetings on their account (including participant name, display name, email address and participant ID); (iii) the content of recordings hosted on their account, as well as a transcript of audio, if enabled; and (iv) information provided in response to polls, Q&A or other content shared during classrooms, webinars and meetings on their account.
- **Teachers, Hosts and Participants:** Teachers, hosts and other participants in a classroom or meeting may be able to see students' email, display name, and profile picture, as well as content and information shared by students during a meeting and webinar. Depending on settings implemented by the school or educational organization, teachers, hosts and participants also may be able to record or save classroom or meeting content, audio transcripts, messages sent to Everyone or to them directly, and files, whiteboards, or other information shared during a classroom or educational meeting.
- **Third-Party App:** Schools or educational organizations may choose to install third-party apps to add features or educational services to their use of Zoom Products, including apps that may receive access to personal information about students and other users on their account. Zoom does not pre-install any apps on educational accounts, and apps will not be able to access personal information from students receiving educational services on Zoom Products unless the school or educational organization chooses to approve a specific app. Personal information shared by schools and educational organizations with third-party apps is subject to the school or organization's policies and the app developers' terms and privacy policies, not Zoom's.

In the United States, before choosing to install third party-apps that may be used by children under the age of 13, schools or educational organizations must obtain parent or guardian consent to the third-party app's data practices. By installing any third-party app, these schools or other educational organizations agree to obtain such parent or guardian consent and must consent themselves to the disclosure of students' personal information to the third-party app when installing the app.

How to Review and Delete Student Information

A school or other educational organization may review and delete a student's information, if in compliance with any applicable law, from their administrator dashboard. If you are a parent or student, please contact your school or other educational organization to access any personal information, limit a student's access to Zoom Products features or services, or delete personal information or the student's entire profile. A school or other educational organization may also take steps to prevent a student from receiving educational services through the use of Zoom Products on its account in the future, such as by deleting the student's profile from the school or other educational organization's account and limiting the student's access to use of Zoom.

How to Contact Us

If you are a parent or guardian:

- Contact your school administrator if you have questions regarding:
 - the school's management of its Zoom account
 - the school's use of your child's information
 - third-party apps approved by the school who may have access to your child's information
 - exercising your privacy rights with regards to education records
- Contact Zoom using the below contact information if you have questions regarding:
 - this Statement
 - Zoom's use of student's information

If you are an administrator for an organization providing educational services to students under 18 years of age, contact Zoom about the information in this Statement using the contact information below.

educationalprivacy@zoom.us

1-888-799-0182

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Language

English ▾

Currency

US Dollars \$ ▾

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