

**MINUTES OF THE REGULAR MEETING
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION
FOR THE ELEMENTARY AND SECONDARY DISTRICTS
March 18, 2020**

Convene Closed Session

Board President Ranii called this Closed Session Meeting to order at 5:00 p.m.

Public Comments for Closed Session Agenda Items

None

Convene Open Session

Board President Ranii called this Regular Meeting Open Session to order at 6:35 p.m.

Attendance at Meeting

Sheila Coonerty	John Owen	Cindy Ranii
Jeremy Shonick	Patricia Threet	Claudia Vestal

Absent: Deb Tracy-Proulx, Board Member

Absent: Violet Edwards, Student Board Representative, Santa Cruz High School

Absent: Jasmyn Lopez, Student Board Representative, Harbor High School

Kris Munro, Superintendent

Dorothy Coito, Assistant Superintendent, Educational Services

Molly Parks, Assistant Superintendent, Human Resources

Jim Monreal, Assistant Superintendent, Business Services

Members of the Audience

Welcome and Format

Board President Ranii welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

PUBLIC COMMENTS

None

Agenda Changes, Additions, or Deletions

Superintendent Munro reported the following changes made to the agenda:

1. Item 8.5.2.2. LCAP Budget Changes for 2019-20 was removed from the agenda.
2. Item 8.5.3.4. T-Mobile: Contract: Hotspots for Distance Learning was added to the agenda as a subsequent need item.

SUPERINTENDENT'S REPORT

Superintendent's Report

Superintendent Munro provided a report on the district's response to COVID-19 and school closures, which are in effect from March 16 – April 11 due to a county-wide shelter-in-place order. She shared that all Superintendents within Santa Cruz County have been collaborating regularly, and communicating with families as information rapidly changes. County Health Officer Dr. Gail Newel has been providing guidance on health

and safety. In response to school closures, district staff has been working diligently to prepare for distance learning, which begins on March 23. Chromebooks and hotspots are being distributed to families in need, and teachers are working to create online curriculum. The Superintendent also shared that schools and the central office will be operating with essential staff only, with plans for all other staff to work remotely. The Superintendent shared data on meals provided for families for the last three days, with total meals provided to date being 700.

Student's Report

None

BOARD MEMBERS' REPORTS

Board Members' Reports

Trustee Vestal thanked Superintendent Munro and the district team for moving through recent transitions quickly and effectively. She reported attending the Delta Board meeting, and shared a story about a teacher and student who studied paleontology in Australia. Ms. Vestal joined Inside Education's visit to CTE programs, heard from students about grants, projects, and what they enjoyed about the programs. She congratulated Harbor High teacher Nehal Pfeiffer as CTE Teacher of the Year.

Trustee Threet also congratulated Harbor High teacher Nehal Pfeiffer as CTE Teacher of the Year.

Vice President Coonerty thanked Superintendent Munro for her report and was pleased that we are aiding students and families by providing food services. Dr. Coonerty shared that she had many discussions from home recently, where parents expressed the desire to create an online presence for parental support during this time.

Board President's Report

Board President Ranii thanked all district staff for their professionalism, flexibility and patience during this time. She also gave praise for labor management coordination between the district and GSCFT and SCCCE.

APPROVAL OF MINUTES

1. MSP (Coonerty/Owen) 5-0-1, the Board of Education approved the Minutes of the March 4, 2020 meeting.

GENERAL PUBLIC BUSINESS

Consent Agenda

8.1.1. Personnel Actions – Certificated, 8.1.2. Personnel Actions – Classified, 8.1.3. Purchase Orders, Bids, & Quotes, 8.1.4. Warrant Register, 8.1.5. Budget Transfers, 8.1.6. Disposition of Surplus Property, 8.1.7. Board Meeting Schedule 2020-2021, 8.1.8. Gifts, 8.2.2.1. Business Services/Information Technology: Gateway Limited Term Use Agreement: First Amendment, 8.2.2.2. Business Services: Landscape Structures: Quote: Gault Elementary School Playground Replacement, 8.2.2.3. Business Services: Landscape Structures: Quote: Gault Elementary School Playground Rubber Surfacing, 8.2.3.1. Human Resources: Contract: Pixellot School Broadcasting, 8.3.1 CRW Industries Inc.: Contract: Branciforte Middle School Multipurpose Room Modernization, 8.3.2. Development Group Inc: Change Order 1: Gault Elementary School Data Installation, 8.3.3. Hankin Specialty Elevators Inc.: Contract: Westlake Elementary School New Wheelchair Lift, 8.3.4. Moore Twining Proposal Santa Cruz High School Gymnasium Geotechnical Investigation, 8.3.5. Moore Twining: Proposal: Santa Cruz High School Geotechnical Engineering for New Switchgear, 8.3.6. SC Systems: Quote: Soquel High School Library Phone Extensions. Trustee Threet requested items 8.2.2.2. Business Services: Landscape Structures: Quote: Gault Elementary School Playground Replacement, 8.2.2.3. Business Services: Landscape Structures: Quote: Gault Elementary School Playground Rubber Surfacing, and 8.3.3. Hankin Specialty Elevators Inc.: Contract: Westlake Elementary School New Wheelchair Lift be removed from consent

and discussed in Business Services Items to be Transacted or Discussed. Trustee Owen requested item 8.2.3.1. Human Resources: Contract: Pixellot School Broadcasting be removed from consent and discussed in Human Resources Items to be Transacted or Discussed.

Dr. Coonerty motioned to approve the consent agenda, with removal of items 8.2.2.2. Business Services: Landscape Structures: Quote: Gault Elementary School Playground Replacement, 8.2.2.3. Business Services: Landscape Structures: Quote: Gault Elementary School Playground Rubber Surfacing, 8.3.3. Hankin Specialty Elevators Inc.: Contract: Westlake Elementary School New Wheelchair Lift, and 8.2.3.1. Human Resources: Contract: Pixellot School Broadcasting. Trustee Owen seconded the motion. The motion was passed by the following roll call vote:

Roll Call Vote:

Coonerty – Yes	Owen – Yes	Ranii – Yes
Shonick – Yes	Threet – Yes	Vestal – Yes

Closed Session Items

8.4.1. Report of Actions Taken in Closed Session

Superintendent Munro reported the following actions during closed session:

1. The Board received information on a Final Settlement Agreement.
2. The Board took action on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
3. Ms. Parks did not have any information to share regarding Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957)
4. The Board hear an update from and provided direction to Ms. Parks regarding negotiations with both GSCFT & SCCCE for 2019-20.
5. The Board received information on a Potential Litigation for Trustee Areas.
6. Public Employee Performance Evaluation (Govt. Code Section 54957)

ITEMS TO BE TRANSACTED AND/OR DISCUSSED

8.5.1.1. New Business: District Audit

Assistant Superintendent Monreal introduced Crowe Horwath Senior Manager Charles Raibley to present the 2018-19 external financial audit for the district through June 30, 2019. The district is required to have an independent financial audit performed annually in accordance with standards established for K-12 schools by the State Controller. The audit report showed two findings: one within financial reporting at close; and one within unduplicated Local Control Funding Formula pupil counts. Both findings were corrected by management.

Public Comment: High School Parent Rocco Capella expressed concern for material weakness and control expectations.

MSP (Vestal/Coonerty) 6-0, the Board of Education accepted the 2018-19 District Audit.

8.5.1.2. New Business: Bond Measures A and B Audit

Assistant Superintendent Monreal introduced Crowe Horwath Senior Manager Charles Raibley to present the 2018-19 external financial statement and performance audit for the district's general obligation bonds through June 30, 2019. The district is required to have an independent financial audit performed annually in accordance with standards established for K-12 schools by

the State Controller to determine compliance with Proposition 39 and the Board approved project list. The audit report showed no findings in Measure A or Measure B.
Public Comment: High School Parent Rocco Capella asked questions about progress and scope, and the impact on bond ratings. A trustee asked for clarification on the same question.

MSP (Owen/Coonerty) 5-1-0, the Board of Education accepted the 2018-19 Bond Measures A and B Audit.

8.5.2.1. Staff Report: Local Control Accountability Plan: Multi-Tiered Systems of Support Academic Supports

Board President Ranii informed the Board that due to the nature of the Board meeting as a video meeting, there would not be any presenters for this report. President Ranii instructed Trustees to send questions regarding LCAP MTSS Academic Supports to the Superintendent via email. President Ranii confirmed that the Board of Education was comfortable moving ahead with the meeting without this report.

8.5.4.1. New Business: 2nd Interim Report

Assistant Superintendent Monreal reported on the Second Interim Financial Report for district financial activity through January 31, 2020. The report presented a comparison between the Original Budget, the Board Approved Operating Budget, revenue projections, expenditure projections, and projections of other sources of funding. Projected ending fund balances were presented for all funds. A Multi-Year projection was also provided. Assistant Superintendent Monreal recommended approval of a positive certification for the 2nd Interim Report.
Public Comment: GSCFT President Casey Carlson expressed support for the future FCMAT report to be presented publicly. She also noted that at the last Cabinet and GSCFT meeting they were not able to discuss the report, and she had questions in regards to the formatting for Multi-Year Projections.

MSP(Coonerty/Vestal) 5-1-0, the Board of Education approved the Positive Certification of the 2nd Interim Report.

8.5.4.2. New Business: Ausonio, Inc.: Contract: DeLaveaga Elementary School Campus Modernization

Assistant Superintendent Monreal brought forth the Ausonio, Inc. contract for the modernization of DeLaveaga Elementary School campus. The project consists of the modernization to existing buildings, including mechanical, electrical, and fire alarm upgrades. Assistant Superintendent Monreal recommended approval of this contract.

MSP(Owen/Vestal) 6-0, the Board of Education approved the contract with Ausonio, Inc. for the modernization of DeLaveaga Elementary school campus.

8.5.4.3. New Business: CRW Industries, Inc.: Contract: Bay View Elementary School Campus Modernization

Assistant Superintendent Monreal brought forth the CRW Industries, Inc. contract for the modernization of Bay View Elementary School campus. The project consists of modernizations to existing buildings, including HVAC, electrical, and fire alarm upgrades. Assistant Superintendent Monreal recommended approval of this contract.
Public Comment: High School Parent Rocco Capella made a suggestion for a third party audit of bidder contracts.

MSP(Vestal/Owen) 6-0, the Board of Education approved the contract with CRW Industries, Inc. for the modernization of Bay View Elementary school campus.

8.5.3.4. New Business: T-Mobile: Contract: Hotspots for Distance Learning

Assistant Superintendent Monreal brought forth the T-Mobile contract for hotspots for distance learning. Due to school closures and shelter-in-place orders from COVID-19 situation, the district maintains the goal to continue providing continuity of education to students. Because some families do not have internet access to perform distance learning, the district has an urgent need to acquire 400 hotspots. Assistant Superintendent Monreal recommended the approval of this contract.

MSP(Coonerty/Owen) 6-0, the Board of Education approved the contract with T-Mobile to acquire hotspots for students and teachers for distance learning.

8.2.2.2. Business Services: Landscape Structures: Quote: Gault Elementary School Playground Replacement

This item was pulled from the consent agenda for discussion.. Trustee Threet expressed concern about the funding source being Routine Restricted Maintenance Funds and remaining interest from 1998 General Obligation Elementary Bonds Funds, instead of Measure B funds.

MSP(Coonerty/Vestal) 5-1, the Board of Education approved the quote with Landscape Structures for Gault Elementary School Playground Replacement.

8.2.2.3. Business Services: Landscape Structures: Quote: Gault Elementary School Playground Rubber Surfacing

This item was pulled from the consent agenda for discussion.. Trustee Threet expressed concern about the funding source being Routine Restricted Maintenance Funds, instead of Measure B funds. Trustees requested a process be used in deciding funding sources.

MSP(Vestal/Coonerty) 5-1, the Board of Education approved the quote with Landscape Structures for Gault Elementary School Playground Rubber Surfacing.

8.3.3. Hankin Specialty Elevators Inc.: Contract: Westlake Elementary School New Wheelchair Lift

This item was pulled from the consent agenda for discussion. Trustee Threet expressed concern about the funding source being Measure B funds instead of Routine Restricted Maintenance Funds.

MSP(Coonerty/Owen) 6-0, the Board of Education approved the contract with Hankin Specialty Elevators Inc. for Westlake Elementary School New Wheelchair Lift.

8.2.3.1. Human Resources: Contract: Pixellot School Broadcasting

This item was pulled from the consent agenda for discussion.. Trustee Owen asked if this contract for school broadcasting can be used for performances and other events alongside sports. Assistant Superintendent Parks said she would find out an follow up.

MSP(Coonerty/Owen) 6-0, the Board of Education approved the contract with Pixellot School Broadcasting.

8.5.5.1. Discussion: Possible Items for Future Meeting Agendas

Trustees agreed they would like the following information provided at the Budget Study Session: the process of choosing the lowest responsible construction bidder; the process used to determine which funds will be used on projects. Trustees also asked for a future report from teachers and staff regarding the transition to distance learning. Superintendent Munro confirmed that the FCMAT report will be presented at a future meeting upon its completion.

9. Adjournment of Meeting

As there was no further business to come before the Board of Education, Board President Ranii adjourned this Regular Meeting 9:00 p.m.

Board Meeting Schedule Information - Please Note: Meeting Locations Have Been Changed Below

1. The Regular Meeting on April 15, 2020, 6:30 p.m., will be held remotely, via Zoom.
2. The Regular Meeting/Study Session on April 29, 2020, 6:30 p.m., will be held remotely, via Zoom.
3. The Regular Meeting on May 6, 2020, 6:30 p.m., will be held remotely, via Zoom.
4. The Regular Meeting/Study Session on May 20, 2020, 6:30 p.m., will be held remotely, via Zoom.
5. The Regular Meeting on June 10, 2020, 6:30 p.m., will be held remotely, via Zoom. **Meeting Date Change Noted Here.**
6. The Regular Meeting on June 17, 2020, 6:30 p.m., will be held remotely, via Zoom.

* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>

Respectfully submitted,

Kris Munro, Superintendent
Santa Cruz City Schools

Cynthia Ranii, President
Board of Education