

**MINUTES OF THE REGULAR MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
April 17, 2019**

**Convene Closed Session**

Board President Tracy-Proulx called this Closed Session Meeting to order at 5:01 p.m. in the Board Room of the Santa Cruz County Office of Education, 400 Encinal Street, Santa Cruz, CA.

**Public Comments for Closed Session Agenda Items**

None

**Convene Open Session**

Board President Tracy-Proulx called this Regular Meeting Open Session to order at 6:39 p.m. in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

**Attendance at Meeting**

Sheila Coonerty	Jeremy Shonick	Deanne Perez-Granados	
Patty Threet	Deb Tracy-Proulx	Claudia Vestal	Cynthia Ranii

Absent: Student Board Representative Christin Perez, Costanoa HS

Absent: Student Representative Josh Selvarthnam, Soquel High School

Kris Munro, Superintendent

Patrick Gaffney, Assistant Superintendent, Business Services

Molly Parks, Assistant Superintendent, Human Resources

Dorothy Coito, Assistant Superintendent, Educational Services

Members of the Audience

**Welcome and Format**

Board President Tracy-Proulx welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**Agenda Changes**

**PUBLIC COMMENTS**

None

**SUPERINTENDENT'S REPORT**

**Superintendent's Report**

Superintendent Munro was pleased to report that Transportation Supervisor Emil Frates was able to secure a grant for a full size electric bus for the District. The Superintendent also announced that Shannon Calden was approved by the Board to be hired as the new Director of Elementary Curriculum, Instruction, and Assessment. Superintendent Munro attended the Santa Cruz County College Commitment Planning Retreat to collaborate with the county on collective goals for K12 college and career planning and to create an action

plan for 2019-20. She also attended “Bite of Reality” at Harbor High, where Rotarians volunteered to help teach students about budgeting. The Superintendent reported that World Language teachers participated in a three-day professional development, where they collaborated on World Language framework. Director of IT Curtis Gomez and System Support Specialist Belynda Flippo have been holding District-wide trainings for Illuminate custom reporting to support administration in compiling student data. Superintendent Munro joined Soquel High and the community for the grand opening of the Soquel High pool on April 10<sup>th</sup>, and noted the bond and community commitment to support students. She also reported that the District underwent a comprehensive special education review, and the feedback was positive. The Superintendent attended the first of two Parent Education Nights on Opioids and Youth. School Nurse Kelly McWaid coordinated this event to educate parents in substance abuse awareness, and protection for children against drugs. Finally, Superintendent Munro shared about the two community input meetings held regarding Trustee area maps. Student volunteers from our comprehensive high schools attended the meetings to greet community members and give information about the proposed maps.

### **STUDENT BOARD MEMBERS’ REPORTS**

#### **Student Board Member Report**

None

### **BOARD MEMBERS’ REPORTS**

#### **Board Members’ Reports**

Board Member Vestal attended the Soquel High pool opening and shared that it was a wonderful celebration. Community members and students are very appreciative of this beautiful addition to their campus. Ms. Vestal reported that she had a very productive Delta Board Budget Student Session, where the Board committed to looking at increased compensation for all Delta employees. Ms. Vestal visited classrooms at Monarch and was pleased to see young children playing with blocks and Brio trains during their free choice time. Ms. Vestal also attended the Community Advisory Council to advise the Watsonville/Aptos/Santa Cruz Adult Education Program. Their graduation will be held May 23, 2019, with a keynote by Assemblyman Robert Rivas. The new CA Adult Education fact sheets can be found at [caladulthood.org/2019factsheets](http://caladulthood.org/2019factsheets).

Board Member Shonick spoke in regards to the proposed mural for a wall at Bay View Elementary. He expressed concern that the mural is taking too long to be painted by the artist hired. There have been many setbacks and Mr. Shonick would like to create a deadline so the wall is painted by the start of school next year.

Board Member Threet stated that she was grateful for the opportunity to attend a Trustee area community input meeting at Harbor High. She was pleased to have the input of students who were incredibly engaging and friendly, and to see who the Board serves within the District. Ms. Threet attended the Soquel High pool grand opening, and stated that the aquatic community is more than happy to have this addition available to them. She also hopes that the Board will regard the installment of this aquatic center as a template for the Harbor High aquatic center. Ms. Threet attended the first swim meet between Harbor and Soquel High Schools.

Board Member Ranii expressed appreciation for the collaboration between the different parties involved in bringing the Soquel pool to fruition. Ms. Ranii reflected on the collaboration between the District office, site staff, supporting departments like facilities, and architects, and thanked everyone for their dedication in completing a complex and challenging project. Ms. Ranii joined Ms. Vestal in attending the Adult Education Advisory meeting, and was impressed by community input, Cabrillo, stakeholders, business people, and

students' contributions. Ms. Ranii expressed that next year, she would like to see a refined process for recruiting Student Board Representatives.

### **Board President's Report**

Board President Tracy-Proulx attended the CSBA Legislative Committee meeting in Sacramento, where direction was given regarding several new assembly bills, including bills related to charter school oversight and those supporting the rights of transgendered students. She also attended the community input meeting regarding Trustee area maps, and thanked the government class students for their wonderful and knowledgeable facilitation. The Board President attended the Soquel High pool celebration, which was very well-attended and a great celebration of the community and district collaboration. She also attended "Night of Coding" at Gault Elementary and thanked SCEF for co-sponsoring the event, and was made possible through the Computer Science for All grant. A special thank you to Jill Denner for stewarding this grant. The coding night was very well attended by a very diverse group of engaged children and their families.

### **APPROVAL OF MINUTES**

MSP (Vestal/Coonerty) 7-0, the Board of Education approved the Minutes of February 6, 2019 as submitted.

MSP (Vestal/Coonerty) 7-0, the Board of Education approved the Minutes of March 20, 2019 as submitted.

### **GENERAL PUBLIC BUSINESS**

#### **8.1. Consent Agenda**

8.1.1. Personnel Actions – Certificated, 8.1.2. Personnel Actions – Classified, 8.1.3. Purchase Orders, Bids & Quotes, 8.1.4. Warrant Register, 8.1.5. Budget Transfers, 8.1.6. Disposition of Surplus Property, 8.1.7. Williams Report, 8.1.8. Physical Education Waiver, 8.1.9. Physical Education Waiver, 8.2.1. Educational Services/Special Education: Out of State Non Public School – Alpine Academy, 8.2.2. Educational Services/Santa Cruz High School: Overnight Field Trip, 8.2.3. Educational Services/ Bayview Elementary School: Out of State Conference Request, 8.2.4. Educational Services/ Harbor High School: Out of State Conference Request, 8.2.5. Educational Services/ Harbor High School: Out of State Conference Request, 8.2.6. Educational Services/Curriculum: Consultant Services Agreement – Momentum Education, 8.2.7. Educational Services/Curriculum: Consultant Services Agreement – Heinemann, 8.2.8. Educational Services/Special Education: Agreement for Professional Services Jennifer Jeager, 8.2.9. Educational Services/Special Education: Agreement for Professional Services Kim Cardilla, 8.2.10. Business Services: Contract: AT&T Advanced Ethernet Network, 8.2.11. Business Services: Quote: Installation and Equipment for Electric Vehicle Charging Station for Electric School Bus, 8.2.12. Business Services: Contract: Lifetouch Grades K-8, 8.2.13. Business Services: Contract: Lifetouch Grades 9-12 and Graduation, 8.2.14. Business Services/Branciforte Small Schools: Proposal: Classroom Cleanup Monterey Environmental Solutions & Services, 8.2.15. Business Services/ Adult Education: Proposal: Carpet Replacement Western Design, 8.3.1. Albion Environmental: Proposal: Archaeological Monitoring Branciforte Small Schools New Classroom, 8.3.2. Belli Architectural Group, Inc.: Amendment Agreement: Electric Hand Dryers Harbor High School, 8.3.3. Butano Engineering: Proposal: Testing and Inspection Services Harbor High School Swimming Pool, 8.3.4. Central Electric: Contract & Proposal: Data Infrastructure Improvements Westlake Elementary School Site Improvements Fence/Signs/ADA Path, 8.3.5. Comtel Systems Technology: Proposal: Phone and Alarm Integration Natural Bridges Elementary School Modernization & Repairs, 8.3.6. CRW Industries, Inc.: Bid and Contract: Site Work and Parking Lot Resurfacing Branciforte Middle School Music

Building and Parking Lot Improvement, 8.3.7. CRW Industries, Inc.: Change Order #2: Additional Base Rock & Door Hardware Branciforte Small Schools Modernization Phase 1 ADA Ramp, 8.3.8. D & T Painting: Bid and Contract: Minor Repairs and Exterior Paint Gault Elementary School Modernization Phase 3 Envelope, 8.3.9. Duran & Venables: Proposal: Switch Gear Potholing Harbor High School New Electrical 8.3.10. Garland Company: Estimate: Roofing Materials for Westlake Elementary School Roof Replacement, 8.3.11. Garland Company: Estimate: Roofing Materials for Santa Cruz High School Re-Roof, 8.3.12. Garland Company: Estimate: Roofing Materials for Mission Hill Middle School Roofing Phase 2, 8.3.13. Hankin Specialty Elevators: Contract & Proposal: New Wheelchair Lift Westlake Modernization Phase 1, 8.3.14. Ifland Engineers: Contract: Locating and Surveying at Santa Cruz High School Utility Infrastructure, 8.3.15. Kleinfelder: Geotechnical and Special Inspections & Materials Testing Bay View Elementary New Classroom Building and Site Work, 8.3.16. Leach Group, Inc.: Contract & Proposal: DSA Onsite Inspections Branciforte Middle School Parking Lot Improvements, 8.3.17. Leach Group, Inc.: Contract & Proposal: DSA Onsite Inspections Branciforte Middle School Music Building and Shade Structure, 8.3.18. Locatelli Moving & Storage, Inc.: Contract: Relocation of Classrooms in 100 & 200 Buildings Soquel High School Modernization Ph1, 8.3.19. M3 Environmental: Contract & Proposal: HVAC Asbestos Abatement Oversight Buildings 100 & 200 Soquel High School Modernization Phase 1, 8.3.20. M3 Environmental: Contract & Proposal: Hazardous Materials Inspection Westlake Elementary School ReRoof, 8.3.21. MBS Engineering: Proposal: Gas Line Replacement Santa Cruz High School Modernization, 8.3.22. CRW Industries, Inc.: Change Order #4: Remove and Replace Scoreboard Natural Bridges Elementary School Modernization, 8.2.23. CRW Industries, Inc.: Change Order #1: Additional Excavation Natural Bridges Gym Modernization Phase 2.

Item 8.2.16. Business Services: Contract: Chromebook Purchases Convergeone was pulled for discussion in Items to be Transacted or Discussed, under Business Services.

After questions and comments from Trustees, Dr. Ranii motioned to pass the items for approval. Dr. Coonerty seconded the motion. The motion was approved by the following roll call vote:

<b>Roll Call Vote:</b>	Vestal – Yes	Shonick – Yes	Perez-Granados – Yes
Threet – Yes	Ranii – Yes	Coonerty – Yes	Tracy-Proulx – Yes

**Vote on Expulsion**

MSP (Coonerty/Ranii) 7-0, the Board of Education approved the recommendation of expulsion of student 02-18-19 as submitted.

**Vote of Readmission**

MSP (Coonerty/Perez-Granados) 7-0, the Board of Education approved the readmission of student 13-15-16 as submitted.

**Closed Session Items**

**8.4.1. Report of Closed Session Actions**

1. The Board of Education took action on Certificated/Classified/Management Leaves, Retirements, Resignations and Appointments.
2. The Board of Education heard an update from, and provided direction to, Ms. Parks regarding negotiations with the GSCFT for 2018-19.
3. Ms. Parks did not have any information to share with the Trustees regarding Public Employee Discipline/Dismissal/Release/Complaint.

4. The Board of Education conferred with Legal Counsel regarding anticipated litigation: Number of Cases: 1: Case: California Voting Rights Act-Trustee Area Elections.
5. The Board of Education heard information on Expulsion 02-18-19 to prepare for a vote on these matters in Open Session.
6. The Board of Education heard information on the readmission of expelled Student #13-15-16 in order to vote on action later in the meeting.
7. The Board of Education discussed a Public Employee Performance Evaluation: Title-Superintendent.

### **ITEMS of BUSINESS to be TRANSACTED and/or DISCUSSED**

#### **8.5.1.1. Proposed Map Drafts**

National Demographics Corporation President Douglas Johnson presented the proposed composition maps of Trustee-area boundaries. He stated that the maps could still be revised based on requests or suggestions by the Board and the public. Revisions must be submitted by May 6, 2019, and published by May 8, 2019 in order to be voted upon on May 15, 2019. The boundaries adopted during this process will be used for the 2020 election, and then after the Census results in 2021, the lines will be redrawn to reflect population shifts. This was the fourth public hearing regarding Trustee area maps, and there will be one more hearing next month. Mr. Johnson described each map. Map 101 has very compact approaches, with boundaries following major roads, and two Trustees per elementary attendance zone. Map 101b is less compact, picking up more feeder districts and adding more schools to the Trustee areas, which will affect the eastern districts. Map 102 has more Trustee areas in each attendance zone, following creeks or major roads, three elementary schools/feeder districts, and at least two trustees per elementary attendance zone. Map 102b is similar to Map 102, but more schools absorbed throughout. Map 103 is as compact as possible, following major roads, picking up city populations along the beaches, and following the city border. Map 103b is a radical shift from Map 103, stretching the Trustee areas to pick up more population horizontally and absorbing more attendance zones. Mr. Johnson stated that currently, the goals for the Board are to give input and ask questions on the maps, receive input from the public, provide direction on eliminating maps from consideration, and provide direction on revision of any of the maps. Mr. Johnson encouraged the use of interactive maps. Trustees made suggestions on changes to the maps, and agreed that they would like to keep natural communities in mind when considering map boundaries. Trustees asked questions and made suggestions. This was a presentation and did not require action. There were no public comments.

#### **8.5.1.2. PUBLIC HEARING: Proposed Map Drafts**

**Open:** Board President Tracy-Proulx opened this Public Hearing at 7:24 p.m.

**Public Comment:** A member of the public spoke to ask if access of the maps and related information would be made available to the Spanish speaking population. The District provided information to all SCCS families in English and Spanish.

A Bay View Elementary teacher spoke to express her concern that on certain maps, some Trustee areas do not touch elementary school boundary zones, nor do other maps have Trustee areas that touch secondary boundary zones.

A member of the public expressed concern that the elementary district will not be represented by voters who live within that district. He felt that votes that are made by people who do not

live in the district where they are making decisions, can cause the residential voters to be less valuable. His opinion for a solution would be to unify the school district, or to separate the elementary district and secondary district to have separate Boards. The speaker feels this would create more equity and requests consideration of this by the Board.

**Closed:** Board President Tracy-Proulx closed this Public Hearing at 7:31 p.m.

### **8.5.1.3. Community Feedback on Trustee Area Maps**

Superintendent Munro provided a report on community input for Trustee area maps. Since January, the District has been transitioning to Trustee area elections. In March, the first three proposed maps were published for consideration by the Board and the community, and a survey was sent out to the community. SCCS also held its first community input meeting regarding the proposed maps to get feedback from the public on which map they preferred. In April, three more maps were published, and a second survey was sent out to the community. A second community input meeting was held for public feedback on all six maps. Outreach was made to all SCCS families, all SCCS staff, all partner district families, list serves of the Registrar of Voters, advertisements in the *Sentinel*, and publication on the District website.

### **8.5.2.1. District English Learner Advisory Committee Annual Report**

Elementary Curriculum Director Robb and parent members of the District English Learner Advisory Committee provided an annual report on the needs of English learners in the district. DELAC provided feedback on schools programs and support to the Local Control Accountability Plan. Parent members expressed value in the communication, relationships and support they receive from school personnel. Parents also felt their students were facing obstacles with the need for additional academic support, more supervision, and better communication with staff. Members thanked the Trustees and District Administration for providing the opportunity to have close relationships with the students and schools. Ms. Robb concluded by sharing that this wonderful community of involved parents and students devote a great deal of time to take advantage of extra student supports and meetings, and she is honored to work with them. The Trustees thanked the DELAC members for their support of their students and of the district. This report was informational in nature and no actions were taken by the Board of Education regarding this matter.

### **8.5.2.2. Local Control Accountability Plan: English Learned Master Plan Update**

Elementary Curriculum Director Robb reported that in the 2016-2017 school year, the English Learner task force prepared a roadmap for English Language Learner achievement, outlining a vision for our English Learners in Santa Cruz City Schools. The roadmap was presented to the Board of Trustees in April 2017. In addition to our SCCS core values and strategic goals, the document outlined our mission and vision specific to our English Language Learners. As part of that work we collectively identified the following beliefs:

- *We believe it is our responsibility to provide each child what she or he needs to reach her or his highest potential and to address the implicit bias in our schools.*
- *We believe English Language Learners, given the right support, can achieve at high levels and graduate college, career, and community-ready.*
- *We believe students' home language and culture are assets that we must leverage for their own learning and that of their community.*
- *We believe all educators in our system are responsible for our English Language Learners.*

In order to align our practices to our core beliefs, we began working in earnest on several of the identified priorities. SCCS has been using the English Language Proficiency Assessment of California since 2017-18, which will allow for the California School Dashboard to provide comparative data on English learners' progress that directly supports our priorities for English Learners. The LCAP has been adjusted and will continue to be adjusted to meet the needs of the English Language Learner subgroup. Metrics have been updated and aligned to our current assessments. English Language Learner progress is one of four district strategic focus areas. The other three focus areas, Literacy, Mathematics, and School Connectedness, will be measured with metrics disaggregated by subgroups, including English Language Learners. While there is much work to be done to address the achievement gap, we have started to focus our work to shift the narrative for English Language Learners in SCCS. Following the report, Trustees made comments, asked questions and had discussion. This report was informational in nature and no actions were taken by the Board of Education regarding this matter.

Board President Tracy-Proulx called for a five-minute recess.

**8.5.2.3. Career Technical Education Plan**

High School Curriculum Director Hodges reported that in July SCCS will begin the final year of a four-year transition agreement with the COE to take ownership of the CTE courses offered at district high schools. The District has completed a self-assessment of the programs, and drafted a 3-year CTE Plan based on areas of needed growth. This year, SCCS began CTE Staff Meetings to aid in this transition process. These programs help introduce students to career pathways, such as sustainable agriculture, residential and commercial construction, and medical technology. Each grade 9-12 is provided a college and career readiness counseling curriculum. CTE students also learn workplace readiness, work-based learning, and given the opportunity for internships. CTE students have earned recognition and awards for their achievements during the school year by means of scholarships. SCCS applies for grants that support and help fund the CTE program. Career Technical Education is very beneficial to our students, and helps to create our future workforce. In May, a final draft of the 3-year CTE plan will be brought to the Board for approval. This report was informational in nature and no actions were taken by the Board of Education regarding this matter.

8.2.16. Contract with Convergeone for the Purchase of 2,500 Generation 1 Model Chromebooks  
This item was pulled from the Consent Agenda by Trustees for discussion. Trustees made comments, asked questions, and had discussion.

MSP (Coonerty/Threet) 7-0, the Board of Education approved the contract with Convergeone for the purchase of 2,500 Generation 1 Model Chromebooks.

**8.5.4.1. Resolution 27-18-19: Final Certificated Layoffs**

Assistant Superintendent Parks presented the final layoff notice of Certificated employee layoffs. The Board of Education approved Resolution 23-18-19, which was the preliminary reduction of K12 particular kinds of service. There have been no major changes in staffing that would have helped naturally reduce the reductions. Ms. Parks brought forward the final layoff notice with 1.33 FTE. The District has worked closely with the GSCFT to bring FTE down as much as possible. The layoffs are primarily due to declining enrollment. Ms. Parks recommended the approval of Resolution 27-18-19 for Classified Employee Layoffs. There were no public comments.

MSP (Coonerty/Vestal) 7-0, the Board of Education approved Resolution 27-18-19 to apply for the State Board of Education waiver.

**8.5.5.1. Resolution 28-18-19: Non Re-election of Certain Probationary Certificated Employees**

This item was removed from consideration of the Board of Education.

**8.5.5.2. Discussion: Possible Items for Future Meeting Agendas**

The Board of Education agreed on the need for an update on master scheduling from elementary principals as part of the Superintendent's report. The Superintendent agreed to provide the update in her report in June.

**9. Adjournment of Meeting**

As there was no further business for the Trustees, Board President Tracy-Proulx adjourned this Regular Meeting at 9:33 p.m.

**10. Return to Closed Session**

**11. Closed Session Action Report**

**12. Adjournment**

**Board Meeting Schedule Information**

1. The Regular Meeting on April 17, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
2. The Governance Session on April 24, 2019, 6:00p.m., will be held in the Harbor High School Library, 300 La Fonda Ave., Santa Cruz, CA.
3. The Regular Meeting on May 15, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
4. The Regular Meeting on June 12, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.
5. The Regular Meeting on June 19, 2019, 6:30 p.m., will be held in the County Office of Education Board Room, 400 Encinal Street, Santa Cruz, CA.

\* ***For more details about this meeting, please visit our district website and listen to the meeting recording:***

**<http://www.sccs.santacruz.k12.ca.us/about-us/board-of-education/agendas-a-minutes.html>**

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Deborah Tracy-Proulx, President  
Board of Education